



Title: **MAC Billing — Navy**

Session: **W-3-1100**



Objectives

- Provide Legal Authority for Medical Care Recovery / Medical Affirmative Claims (MAC)
- Identify what is included in MAC Program
- Identify responsibilities of MAC Billing Clerks in the MTF
- Identify reporting requirements



Legal Authority

- Federal Medical Care Recovery Act
(42 U.S. Code, Chapter 32, Sections 2651 – 2653)
 - Federal Claims Collections Act
(31 U.S. Code, Chapter 37, Section 3711)
 - Worker's Compensation Statutes - Federal and State
 - Collections From Third Party Payers
(10 U.S. Code, Chapter 55, Section 1095)



What Falls Under MAC?

- Vehicle Accidents - automobile, motorcycle, boat, etc.
- Personal Injuries - slips & falls, dog bites, etc.
- Product Liability - silicone breast implants, Phen Phen Diet Pills, etc.
- Medical Malpractice – suits against a civilian hospital, or civilian medical practitioners. Cost of treatment/care provided by the MTF to correct or repair what was provided by civilian facility/practitioner
- Worker's Compensation – Treatment/care provided to beneficiaries for work-related injuries
- Does not include care/treatment provided to Federal employees or Active Duty Military Personnel who are injured on their DoD job



Who Is Responsible?

- UBO is responsible for overseeing the MAC program at the MTF
- UBO MAC Billing Clerks must provide training to all departments/clinics/ancillary services in the MTF on Medical Care Recovery Program / MAC on a regular basis
- MAC questionnaires are to be made available for the patient to complete



Responsibilities of Billing Clerk

- Train and maintain a relationship with the front desk staff for point of entry at the MTF. These entries will include Family Medicine, Emergency Room, Orthopedic Clinic, Physical Therapy, and Ancillary Services
 - Obtain completed MAC questionnaire. Forward it to MCRU for a determination for a potential MAC case
 - Receive requests for medical & dental care costs from civilian attorneys, insurance companies, and other military legal offices. (Incoming request should be received from the MCRU)



Responsibilities of Billing Clerk (cont'd)

- Obtain all medical records and other documentation that support the care/service related to the injury/illness
- Identify inpatient care, outpatient care, and ancillary services provided since the date of accident/injury/illness that are related
- Generate appropriate claim forms to be provided to MCRU, Army or Air JAG, USCG, NOAA, or PHS
- Maintain a file of all submitted claims



Responsibilities of Billing Clerk (cont'd)

- Maintain a tracking system that will identify all claims submitted
- Provide reports upon request to BUMED or Regional UBO Managers



MAC Billing Preparation

1. MAC claim is identified:
 - a. Completed MAC Questionnaire
 - b. Request from Military JAG
 - c. Request from Attorney or Insurance Company
2. TPOCS:
 - a. Patient Data entered into TPOCS
 - b. Set-up Military Legal billing location
 - c. Use Remarks section to track status of claim



MAC Billing Preparation (cont'd)

3. Gathering Billing Data:
 - a. Print AHLTA Notes or request Medical Record
 - b. Print DPA (Display of Appointments)
 - c. Print ADS for all related visits
 - d. Print rads, labs, and pharmacy for related visits
4. Billable Visits:
 - a. Review all notes
 - b. If visit is questionable, bill and let MCRU decide
 - c. Take to Coders



MAC Billing Preparation (cont'd)

5. TPOCS Billing:
 - a. Create bills in MAC module
 - b. Separate reporting code for MAC
 - c. Print and post all bills
6. Preparing MAC Billing Packet:
 - a. Completed NAVJAG 5890
 - b. Completed MAC Billing Summary
 - c. Original MAC Questionnaire/other request form
 - d. Original bills and back up documentation



MAC Billing Preparation (cont'd)

- UBO Manager will review and sign completed packet
- Mail to appropriate MCRU
- MCRU will send request for final or additional billing if required



Additional MAC Reports

- MAC Emergency Room Report
- MAC (Injury) Enhancement Reports
 - These reports are used to capture all possible Third Party Liability injuries
 - These reports tend to be large; it is suggested to run the reports every 15 days



Additional MAC Tips

- Ensure all patient information is correct and up to date
- If patient's address is their duty station, ensure the address is correct
- Make sure the questionnaire is complete. (Gather all of the information regarding the insurance)



Summary

- Be knowledgeable of legal authority requiring Medical Care Recovery/Medical Affirmative Claims (MAC)
- Know exactly what is included in MAC program so time is not wasted generating claims that will never be pursued
- Work within the MTF to identify and collect MAC information
- Work with your MRCU; don't waste time creating and sending claims that won't be pursued



Questions ???

